



CITIZEN'S REVENUE MEASURE ADVISORY COMMITTEE

CITY COUNCIL MEETING

Keith DeMartini, Finance Director

January 14, 2020



Agenda

1. San Bruno Street Repair/Local City Services Measure (Measure G)
2. Committee Authority & Bylaws
3. Application Process
4. Timeline & Next Steps
5. Request to Council



Measure G Overview

- ½ cent sales tax district measure
- Ordinance 1876 adopted by City Council on July 23, 2019 established Chapter 3.39 of the San Bruno Municipal Code
- Passed by 61.6% of voters
- New tax rate takes effect on April 1, 2020
- Anticipated to generate approximately \$4 Million annually
- Citizen's Oversight Committee



Committee Authority & Role

- Provide feedback to staff and the City Council regarding staff's recommended allocation of tax funds; and
- Review an audited, annual report of revenues collected and how they were spent.



Committee Bylaws

- Name: “Citizen's Revenue Measure Oversight Committee”
- Eligibility
 - San Bruno resident
 - 18 years or older, with an option of 1 youth representative
 - Cannot serve concurrent term on another Board, Commission or Committee
 - Current City employees cannot serve
- Serve 4-year term, initially staggered
 - Youth member to serve 2-year term



Application Process

- Staff requests direction from the City Council regarding:
 - Public outreach
 - Application process
 - Conducting interview
 - Selection process



Timeline & Next Steps

	Date	Item
1	January 14, 2020	Adopt resolution establishing the Committee and its bylaws, and open the application period
2	February 2, 2020	Application period closes
3	February 25, 2020	City Council appointment of Committee members
4	March 2020	Committee initial meeting to cover the following likely topics: overview and purpose of the Committee, overview of City budget, priority areas, schedule, bylaws and rules
5	April 2020	Committee meeting to receive staff's preliminary recommendation for project funding in the FY2020-21 budget
6	May 2020	Committee meeting to provide guidance to City Council on staff's recommendations for project funding in the FY2020-21 budget
7	December 2020	Review audited, annual report of revenues collected and how funds were spent for Fiscal Year (FY) 2019-20



Request to City Council

Adopt Resolution Establishing the Citizen's Revenue Measure Oversight Committee, Approving the Committee Bylaws and Provide Direction Regarding Selection Process for Appointing Members to the Committee

Questions

