



"The City with a Heart"

Rico E. Medina, Mayor
Michael Salazar, Vice Mayor
Laura Davis, Councilmember
Linda Mason, Councilmember
Marty Medina, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
SPECIAL MEETING

February 25, 2020

5:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

1. CALL TO ORDER

2. ROLL CALL – Council Members Medina, Salazar and Mayor Medina were present at 5:00 p.m. Council Member Mason arrived at 5:45 p.m. and Council Member Davis was absent with notice.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

There were no speakers during Public Comment.

4. CLOSED SESSION:

a. Public Employee Performance Evaluation Pursuant to Government Code § 54957
Title: City Clerk

This item was continued to be discussed after the adjournment of the regular meeting of February 25, 2020. The meeting adjourned at 11:50 p.m.

b. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6
Agency Designated Representatives: City Manager
Employee Organizations: San Bruno Management Employee Association, Mid Management Unit.

There was no reportable action for this item.

c. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8 -

- Property: 020-013-250 and 020-013-260
- Agency Negotiator: City Manager
- Negotiating Parties: City of San Bruno and The Blackridge Group
- Under Negotiation: Price and Terms of Payment

There was no reportable action for this item.

5. ADJOURNMENT – The meeting adjourned at 7:00 p.m.

The next Regular City Council Meeting will be held on February 25, 2020 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

These minutes were prepared by Melissa Thurman, City Clerk and will be presented for approval at the Regular Meeting of March 10, 2020.



Melissa Thurman, CMC
City Clerk



Rico E. Medina
Mayor



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MINUTES SAN BRUNO CITY COUNCIL

February 25, 2020

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE – All Council Members were present.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

The following members of the public spoke during Public Comment:

- John Barrelier – Spoke regarding traffic concerns near the Senior Center.

4. ANNOUNCEMENTS/PRESENTATIONS:

a. Receive Presentation from San Mateo County Census Representatives on *Census 2020*.

Megan Gosch, Census Management Analyst, presented the report.

b. The San Bruno Library will be presenting another installment in the Coffee and The Cosmos series on Saturday, February 29, 2020 at 4:00 p.m. in the downstairs community room. The featured speaker will be Dr. Nic J. Scott, lead research scientist at NASA's Ames Research Center in California's Silicon Valley. Please join us for a talk, some refreshments, and informal Q&A session.

c. Are you an artist who has 2D works you'd like to display at the San Bruno Library? If so, the San Bruno Culture and Arts Commission invites you to apply for the Community Art Gallery program. Application deadline is March 20, 2020. For more information and an application please visit the Culture and Arts Commission's web page or call program liaison Tim Wallace at (650) 616-7084.

d. The Recreation Department is accepting applications for various part time positions for summer employment for both camp and aquatic programs. Interviews will be scheduled in April. If you are interested in applying, please visit the calopps.org website or pick up an application at the Recreation Center.

e. Receive Report and Review Status of Local Emergency Related to Repairs to Crestmoor Canyon and Continuing Declaration of Local Emergency.

Jimmy Tan, Public Works Director, presented the report.

The following member of the public spoke regarding this item:

- Isin Al-Otat – Asked various questions regarding PG&E's involvement with this project.

5. CONSENT CALENDAR:

M/S Salazar/Davis to approve the Consent Calendar. **Motion carried unanimously by voice vote.**

- a. **Accept** Accounts Payable of February 10, 2020.
- b. **Accept** Payroll of February 2, 2020.
- c. **Approve** Draft Meeting Minutes for Special and Regular Meetings of February 11, 2020.
- d. **Adopt** Resolution Recognizing the Importance of the 2020 U.S. Census and Supporting the Effort to Ensure a Complete, Fair, and Accurate Count of All Residents in the City of San Bruno.
- e. **Waive** Second Reading and Adopt an Ordinance to amend and replace San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning) Chapter 12.100 (Off-Street Parking and Loading) and amend Chapters 12.92, 12.96 and 12.200.

6. PUBLIC HEARING:

- a. **Hold** Public Hearing and Adopt Resolution Establishing an Underground Utility District on Crystal Springs Road between Cunningham Way and El Camino Real.

Jimmy Tan, Public Works Director, presented the report.

There were no public speakers regarding this project.

M/S Medina/Salazar to close the public hearing. **Motion carried unanimously by voice vote.**

M/S Salazar/Davis to adopt a resolution establishing an Underground Utility District on Crystal Springs Road between Cunningham Way and El Camino Real. **Motion carried unanimously by roll call vote.**

7. CONDUCT OF BUSINESS:

- a. **Receive** Report and Confirm Appointments of City Councilmembers to Two New Ad Hoc Committees: Education Roundtable Committee; and, Open Space, Parks and Recreation Facility Planning Committee Related to the former Crestmoor High School Site Redevelopment.

The following appoints were made:

M/S Salazar/Davis to appoint Rico Medina, Mayor and Michael Salazar, Vice Mayor on the Education Roundtable Committee. **Motion carried unanimously by roll call vote.** R. Medina and Salazar will serve on the Education Roundtable Committee.

M/S R. Medina/Mason to appoint R. Medina, Mayor and Linda Mason, Council Member to the Open Space, Parks and Recreation Facility Planning Committee. **Motion carried 3-2 with Council Members Davis and Medina opposed.** R. Medina and Mason will serve on the Open Space, Parks and Recreation Facility Planning Committee.

- b. **Receive** Mid-Year Financial Update Report for FY2019-20 as of December 31, 2019 and Adopt a Resolution Approving the Budget Balancing Strategies and Second-Quarter Budget Amendment for the FY2019-20 Operating and Capital Budget.

Jovan Grogan, City Manager, and Keith DeMartini, Finance Director, presented the report.

The Council directed staff to not use Measure G funds to balance the budget and to use reserve funds instead.

The Council asked staff to research a grant writer position to pursue grant opportunities for the city. This direction was not to be included in the amendment to the resolution, but to be brought back for more information at a future meeting date.

M/S Salazar/Davis to adopt a resolution, as amended, approving the budget balancing strategies and second-quarter budget amendment for the FY2019-20 Operating and Capital Budget. **Motion carried unanimously by roll call vote.**

- c. **Receive** Report and Provide Direction Regarding Amendments to San Bruno Municipal Code Title 4 (Licenses and Regulations) as Part of a Comprehensive Municipal Code Update.

Marc Zafferano, City Attorney presented the report.

The City Council asked staff to include a “Do Not Knock” registry in the update.

8. **COMMENTS FROM COUNCIL MEMBERS:**

Marty Medina, Council Member:

- American Legion Breakfast on February 29, 2020
- Belle Air Elementary food distribution on February 27, 2020

Michael Salazar, Council Member:

- CERT Program event on March 11, 2020


Linda Mason, Council Member:

- Request for campaign finance reform
- Speed bumps at White Way, Crestmoor and Cunningham

9. **ADJOURNMENT** – The meeting adjourned at 10:28 p.m. to the Closed Session meeting of February 25, 2020 regarding Public Employee Performance Evaluation Pursuant to Government Code § 54957 Title: City Clerk. The meeting adjourned at 11:50 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of March 10, 2020.


Melissa Thurman, CMC
City Clerk


Rico E. Medina
Mayor