



**"The City with a Heart"**

Rico E. Medina, Mayor  
Michael Salazar, Vice Mayor  
Laura Davis, Councilmember  
Linda Mason, Councilmember  
Marty Medina, Councilmember

**MINUTES  
SAN BRUNO CITY COUNCIL  
SPECIAL MEETING  
April 28, 2020  
5:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL** - Present were Council Members Davis, Medina, Vice Mayor Salazar and Mayor Medina. Council Member Mason arrived at 5:11 p.m.

**3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA**

There were no speakers during Public Comment.

**4. CLOSED SESSION:**

a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6  
Agency Designated Representatives: City Manager  
Employee Organizations: San Bruno Management Employee Association, Mid Management Unit, Public Safety Mid-Management Bargaining Unit, San Bruno Police Bargaining Unit, San Bruno Professional Firefighters Association, Miscellaneous Bargaining Unit.

There was no reportable action for this item.

b. Conference with Legal Counsel, Pending Litigation Pursuant to Government Code Section 54956.9(d)(1) Regarding Pending Workers' Compensation Appeals Board Cases: 130700182; 150300130; 150300131; 150400140 and 150700016

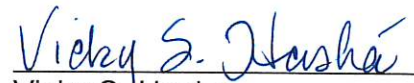
This item was pulled from the agenda and will be presented at a future Closed Session meeting.

c. Public Employee Performance Evaluation Pursuant to Government Code § 54957  
Title: City Attorney

There was no reportable action for this item.

**5. ADJOURNMENT** – The meeting adjourned at 6:58 p.m. to the regular City Council meeting on April 28, 2020 at 7:00 p.m. The Closed Session meeting reconvened at 10:32 p.m. for further discussion. The Closed Session meeting adjourned at 11:48 p.m. to the next Regular City Council Meeting on May 12, 2020 at 7:00 p.m.

Melissa Thurman, City Clerk attended and moderated this meeting. These meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of May 26, 2020.



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Vicky S. Hasha  
Deputy City Clerk



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Rico E. Medina  
Mayor



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**MINUTES**  
**SAN BRUNO CITY COUNCIL**

**April 28, 2020**

**7:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL** - Present were Council Members Davis, Medina, Vice Mayor Salazar and Mayor Medina. Council Member Mason arrived at 7:11 p.m.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

The following member of the public participated via Zoom to speak under Public Comment.

- Stephan Seymour - spoke about the Marinship Medical Manufacturing Group who is donating PPE (Personal Protection Equipment) to first responders and essential workers.

**5. ANNOUNCEMENTS/PRESENTATIONS:**

- 2020Census! Paper versions of the 2020 Census questionnaires are being mailed to all residents who have not yet responded. It's not too late! You can submit your Census by visiting [my2020census.gov](http://my2020census.gov), calling 1-844-330-2020 or mailing in your paper version. Everyone counts.
- Contractors working for the San Francisco Public Utilities Commission are replacing a water transmission pipeline that crosses Crystal Springs Road. This essential construction work will temporarily close Crystal Springs Road between Cunningham Way and Crestmoor Drive to all traffic, except emergency vehicles, on weekdays between 7:00 am and 5:00 pm. between April 20 and May 29. Please allow additional transit time during this period. To learn more about this and other essential projects, please visit [sanbruno.ca.gov/News](http://sanbruno.ca.gov/News)
- Presentation by Caltrans on the Alemany Deck Replacement Project.  
**Cheryl Chambers with Caltrans Representative**, presented the report.
- Receive Report and Review Status of Local Emergency Related to Repairs to Crestmoor Canyon and Continuing Declaration of Local Emergency.  
**Jimmy Tan, Public Works Director**, presented the report.
- Receive Update on COVID-19 Response Efforts and Preliminary Financial Impacts.  
**Jovan Grogan, City Manager**, presented the report.

## 6. CONSENT CALENDAR:

**Laura Davis, Council Member**, requested to pull item 6.g. for a separate vote. **Mayor Medina** requested to pull item 6.h. for a separate vote. **Marty Medina, Council Member**, requested to pull item 6.f. for a separate vote.

- a. **Accept** Accounts Payable of April 13 and 20, 2020.
- b. **Accept** Reconciliation of General Ledger to Bank Reports and Investment Reports Dated February 2020.
- c. **Accept** Payroll of April 12, 2020.
- d. **Approve** Draft Meeting Minutes for the Special and Regular Meetings of March 10, 20 and 24, 2020.
- e. **Adopt** a Resolution Approving Designation of City Officials as Authorized Agents for Application by Non-State Agencies for Assistance in the Event of Emergency.
- f. **Adopt** Resolution Accepting the Project Design, Accepting the Susan Drive Intersection Improvements Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$3,292.
- g. **Adopt** Resolution:
  - Approving the Design;
  - Authorizing the City Manager to Execute a Construction Contract with American Asphalt Repair and Resurfacing Company Inc. for the FY2019-20 Slurry Seal Project in the Amount of \$379,878;
  - Approving a Construction Contingency of \$60,000;
  - Appropriating \$55,000 from the Measure A Fund Balance; and
  - Approving a Total Budget in the Amount of \$555,000
- h. **Adopt** Resolution Authorizing the City Manager to Execute a Grant Agreement with the California Natural Resources Agency for the Award of a General Fund Specified Grant in the Amount of \$913,333.

M/S Salazar/Davis to approve items 6.a. through 6.e on the Consent Calendar. Motion carried unanimously by a voice vote.

M/S Salazar/Davis to approve items 6.f., 6.g. and 6.h. Motion carried unanimously by a voice vote.

## 7. CONDUCT OF BUSINESS

- a. **Review** and Provide Direction Regarding Title 5 (Nuisances) of the San Bruno Municipal Code.

**Marc Zafferano, City Attorney**, presented the report.

The following members of the public participated via Zoom commenting on item 7.a.

- Stephen Seymour - Spoke in opposition of the item.
- Sandra Perez-Vargas - Spoke in opposition the item.
- Tim O'Brien - Spoke in opposition of the item in relation to boats.

Council direction was given to the City Attorney to bring forward a staff report and ordinance with the changes that reflect the direction given.

- b. **Discuss** and Provide Direction Regarding an Urgency Ordinance Establishing a Temporary Moratorium on Evictions for Non-Payment of Rent by Small Business Commercial Tenants Directly Affected by the COVID-19 Pandemic.

**Marc Zafferano, City Attorney**, presented the report.

The following member of the public participated via Zoom to comment on item 7.b.

- Stephen Seymour spoke in favor of the item.

Council direction was given to the City Attorney to bring forward a staff report and ordinance with the changes that reflect the direction given.

#### 8. COMMENTS FROM COUNCIL MEMBERS:

- **Marty Medina** - acknowledged the efforts of council, staff and residents during this tough time and thanked an anonymous donor of 25 boxes of gloves to the Community Development Department and reiterated that we will get through this.
- **Rico Medina** - thanked staff for the communications, public service announcements and other ways they are keeping everyone informed. He also reminded everyone to wear masks and practice social distancing. Lastly encouraged everyone to go onto the PG&E website to update their contact information so they can be contacted in advance of any planned public safety service disruptions

9. **ADJOURNMENT** – The meeting adjourned at 10:30 p.m. and the City Council reconvened back to the earlier Special Meeting Closed Session for further discussion at 10:31 p.m. Then at 11:48 adjourned to the next Regular City Council Meeting on May 12, 2020 at 7:00 p.m.

Melissa Thurman, City Clerk attended and moderated this meeting. These meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of May 26, 2020.

  
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Vicky S. Hasha, Deputy City Clerk

  
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Rico E. Medina  
Mayor