



“The City with a Heart”

Rico E. Medina, Mayor
Michael Salazar, Vice Mayor
Laura Davis, Councilmember
Linda Mason, Councilmember
Marty Medina, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
SPECIAL MEETING

May 26, 2020

5:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL** - All Council Members were present.
3. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA**

There were no speakers during Public Comment.

4. **CLOSED SESSION:**

- a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6
Agency Designated Representatives: City Manager
Employee Organizations: San Bruno Management Employee Association, Mid Management Unit, Public Safety Mid-Management Bargaining Unit, San Bruno Police Bargaining Unit, San Bruno Professional Firefighters Association, Miscellaneous Bargaining Unit.

There was no reportable action for this item.

5. **ADJOURNMENT** - The meeting adjourned at 6:12 p.m. to the Regular City Council Meeting of May 26, 2020 at 7:00 p.m.

Melissa Thurman, City Clerk attended and moderated this meeting. These meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of June 9, 2020.

Vicky Hasha
Deputy City Clerk

Rico E. Medina
Mayor



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AGENDA
SAN BRUNO CITY COUNCIL

May 26, 2020

7:00 p.m.

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE - All Council Members were present.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

The following members of the public spoke during Public Comment:

- Sandra Perez-Vargas - Recommended outdoor seating for restaurants in San Bruno and spoke in support of raising a Pride flag in San Bruno.
- Jeffrey Tong = Spoke regarding wildlife habitats in various parks in San Bruno.
- Tim O'Brien - Spoke regarding the maintenance of Florida Park.
- Auros Harman - Spoke regarding wildlife habitats in San Bruno and in support of continuing virtual meetings on Zoom after COVID-19 restrictions have lifted.
- Plymouth Ansbergs - Spoke in support of outdoor seating for restaurants in San Bruno.

4. ANNOUNCEMENTS/PRESENTATIONS:

a. Be sure to fill out your 2020 Census. The Census only comes around every 10 years and ensures San Bruno will receive our share of Federal funds for parks, schools, and other programs. Visit my2020census.gov to fill it out today?

b. Receive Report and Review Status of Local Emergency Related to Repairs to Crestmoor Canyon and Continuing Declaration of Local Emergency.

Jimmy Tan, Public Works Director presented the update.

c. Receive Update on *COVID-19* Response Efforts.

Jovan Grogan, City Manager presented the update.

d. Receive Presentation on the Highlights of a 2020 Community Survey.

5. CONSENT CALENDAR:

Linda Mason, Council Member, requested to pull item 5.d. for a separate vote.

a. **Accept** Accounts Payable of May 11 and 28, 2020.

b. **Accept** Payroll of May 10, 2020.

c. **Approve** Draft Meeting Minutes for the Special and Regular Meetings of April 14, 21, 22, 28 and May 8 and 12, 2020.

d. **Waive** Second Reading and Adopt Ordinance Enacting 1.62% Rate Increase for Recology San Bruno Garbage and Recycling Service to be Effective July 1, 2020.

- e. **Adopt** Resolution Accepting the On-Call Striping Contract as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$1,506.
- f. **Adopt** Resolution Accepting the Single Audit Report of Federal Awards for Fiscal Year Ended June 30, 2019.
- g. **Adopt** Resolution Accepting Revised Job Descriptions for the Positions of Police Captain and Police Lieutenant.

M/S Salazar/Mason to approve the Consent Calendar, excluding item 5.d. **Motion carried unanimously by a roll call vote.**

M/S Davis/Salazar to approve item 5.d. **Motion carried unanimously by a roll call vote.**

6. CONDUCT OF BUSINESS

- a. **Adopt** Resolution Authorizing the City Manager to Amend the Agreement with MIG, Inc. to Finalize Construction Documents and Provide Bid and Construction Support Services for the Florida Avenue Park Project in an amount not to exceed \$45,205.

Marty Medina, Council Member recused himself from this item due to a potential conflict of interest.

Joanne Magrini, Community Services Director, presented the report.

The following member of the public spoke regarding this item:

- Sandra Perez-Vargas - Spoke in support of the item but asked about vegetation that would be installed on-site.

M/S Davis/Salazar to approve the item (list recommended action). **Motion carried 4-0-1 by a roll call vote with Council Member Medina recused.**

The City Council took a brief recess at 9:30 p.m. to allow Council Member Medina to return to the meeting room.

The City Council reconvened at 9:35 p.m. with Council Member Medina back in attendance.

- b. **Waive** First Reading and Introduce Amendments to San Bruno Municipal Code Title 5 (Nuisances) as Part of a Comprehensive Municipal Code Update.

Marc Zafferano, City Attorney, presented the report.

M/S Salazar/Davis to waive the first reading of the ordinance amending San Bruno Municipal Code Title 5 (Nuisances) as part of a comprehensive Municipal Code Update. **Motion carried unanimously by a roll call vote.**

M/S Salazar/M. Medina to introduce the ordinance amending San Bruno Municipal Code Title 5 (Nuisances) as part of a comprehensive Municipal Code Update. **Motion carried unanimously by a roll call vote.**

7. STUDY SESSION:

- a. Conduct Study Session to Review City Manager's Proposed Fiscal Year 2020-2021 Operating and Capital Improvement Program (CIP) Budget.

Jovan Grogan, City Manager and Keith DeMartini, Finance Director, presented the report.

The City Council chose to reserve their questions and comments for the scheduled Budget Study Session on May 27, 2020.

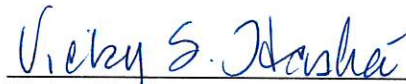
Discussion item only. No motion taken.

8. COMMENTS FROM COUNCIL MEMBERS:

- **Linda Mason** - Asked for San Mateo Ave. to be closed for traffic to allow for restaurant table use and recommended funding all projects that are presented to the City Council for liability risk. Also welcomed San Bruno Parks School District Superintendent Jose Espinoza.
- **Marty Medina** - Recommended further support for local businesses and urged residents to not hold family gatherings and large parties and adhere to social distancing guidelines.
- **Laura Davis** - Spoke in support of ongoing virtual meetings on Zoom for all city meetings. Asked for further clarification on Council processes regarding one Council Member requesting an item come back for discussion without Council approval for those requests.
- **Rico Medina** - Congratulated and recognized **Dave Nigel** for 50 years of service on the Parks & Recreation Commission and thanked Mr. Nigel for his invaluable volunteering for San Bruno. Also issued a farewell and congratulatory message to **Joanne Magrini, Community Services Director**, and wished her well in her future endeavors.

9. ADJOURNMENT – The meeting adjourned at 10:58 p.m. to the next Regular City Council Meeting will be held on June 9, 2020 at 7:00 p.m.

Melissa Thurman, City Clerk attended and moderated this meeting. These meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of June 9, 2020.



Vicky Hasha
Deputy City Clerk



Rico E. Medina
Mayor