



"The City with a Heart"

Rico Medina, Mayor
Michael Salazar, Vice Mayor
Laura Davis, Councilmember
Linda Mason, Councilmember
Marty Medina, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

June 23, 2020

7:00 p.m.

1. CALL TO ORDER

2. **ROLL CALL/PLEDGE OF ALLEGIANCE** – All Council Members were present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public spoke during public comment:

- Ryan Mrsny – Spoke in support of San Bruno CityNet Services.
- Tony – Spoke regarding mask policies in San Mateo County and San Bruno.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. Help get San Bruno's Census 2020 completion rate to 100%! San Bruno is currently at 70.3% - submit your Census online at my2020census.gov or by calling 1-844-330-2020.
- b. Receive Update on *COVID-19* Response Efforts.

Jovan Grogan, City Manager, provided the update.

- c. Receive Annual Oral Report from the San Bruno Community Foundation.

Leslie Hatamiya, SBCF Director, provided the report.

- d. Receive Presentation from the Fire and Police Chiefs Regarding the City's Requirements for Use of Safe and Sane Fireworks in San Bruno and San Bruno's Zero Tolerance Policy.

Ryan Johansen, Police Chief and Ari Delay, Fire Chief, provided the report.

5. CONSENT CALENDAR

- a. **Accept** Accounts Payable of February 18, June 8 and 15, 2020.
- b. **Accept** Payroll of June 12, 2020.
- c. **Accept** Reconciliation of General Ledger to Bank Reports and Investment Reports Dated April 2020
- d. **Adopt** Resolution Approving the San Bruno Community Foundation FY2020-21 Budget.
- e. **Adopt** a Resolution Authorizing the Application for, and Receipt of, State of California Local Early Action Planning (LEAP) Grants Program Funds in the Amount of \$150,000.
- f. **Adopt** Resolution Approving the Fiscal Year 2020-21 City Council Priority Focus Areas and Related Strategic Initiatives.

g. **Adopt** a Resolution:

- Terminating the Local Emergency Declared on December 3rd, 2019;
- Accepting the Crestmoor Canyon Slope Stability Project as Complete;
- Authorizing the Filing of Notice of Completion with the San Mateo County Recorder's Office;
- Appropriating \$1,019,703 in the Emergency Disaster Reserve Fund and;
- Authorizing Release of the Construction Contract Retention in the Amount of \$33,302.57.

h. **Adopt** a Resolution:

- Calling and Giving Notice of Holding a General Municipal Election to be held on Tuesday, November 3, 2020, for the Election of Certain Officers as Required by the Provisions of Laws of the State of California Relating to General Law Cities;
- Requesting Election Consolidation with the Presidential General Election to be held on Tuesday, November 3, 2020;
- Contracting with the San Mateo County Chief Elections Officer and Assessor-County Clerk-Recorder for Elections Services; and
- Providing for Notice of Election

Linda Mason, Council Member requested to pull item 5.d. for a separate vote. Council Member Mason requested a study session to discuss the San Bruno Community Foundation's budget. Council Members Davis, Salazar and Mayor Medina did not agree to a study session for the item.

M/S Davis/Salazar to approve item 5.d. **Motion approved unanimously by roll call vote.**

M/S Salazar/Davis to approve the Consent Calendar, excluding item 5.d, with amendments to 5.f. **Motion carried unanimously by roll call vote.**

The amendment to item 5.f. is as follows:

- In reference to traffic calming measures, remove language regarding re-surfacing streets and focus on speedbumps.
- In reference to strong governance, to include committees and commissions regarding training and support.

6. PUBLIC HEARING

a. **Hold** Public Hearing and Adopt Resolutions:

- Approving FY2020-21 Operating and FY2021-25 Capital Improvement Program Budget
- Approving City Appropriations (Gann) Limit for FY2020-21
- Approving the City's Master Fee Schedule for FY2020-21

Keith DeMartini, Finance Director, presented the report.

Rico Medina, Mayor, opened the public hearing.

The following members of the public spoke during the public hearing:

- Ana-Maria – Spoke regarding defunding the police department.

M/S Davis/Salazar to close the public hearing. **Motion carried unanimously by voice vote.**

M/S Davis/Salazar to adopt a resolution approving city appropriations (GANN) limit for FY2020-21. **Motion carried unanimously by roll call vote.**

M/S Davis/Salazar to approve the Fiscal Year 2020-2021 budget as recommended, and table the request for allocating \$160,000 of Measure G District Sales Tax funds until after the allocation is presented to the Measure G Citizen's Revenue Measure Oversight Committee to obtain their feedback and then presented to the City Council with the Committee's recommendation. **Motion carried unanimously by roll call vote.**

7. CONDUCT OF BUSINESS

- a. **Receive** Presentation on the Closeout of the Crestmoor Neighborhood Reconstruction Project and Adopt Resolutions:
- Accepting the Phase IV Street Improvement Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder's Office, and Authorizing the Release of Withheld Retention in the Amount of \$168,976; and,
 - Accepting the Final Report on the Closeout of the Overall Crestmoor Reconstruction Project and the Crestmoor Irrevocable Trust.

Linda Mason, Council Member said she would abstain from voting due to her short tenure on the City Council and not having enough information on the background of the project.

Harry Burrows, Glenview Project Manager, presented the report.

M/S Salazar/Davis to adopt a resolution accepting the Phase IV Street Improvement Project as complete, authorizing the filing of notice of completion with the San Mateo County Recorder's office and authorizing the release of withheld retention in the amount of \$168,976. **Motion carried 4-0-1 with Council Member Mason abstained.**

M/S Salazar/Davis to adopt a resolution accepting the final report on the closeout of the overall Crestmoor Reconstruction Project and the Crestmoor Irrevocable Trust. **Motion carried 4-0-1 with Council Member Mason abstained.**

- b. **Consider** Adopting Resolution Amending the Bylaws of the Citizen's Revenue Measure Oversight Committee to Increase the Number of Members from Five to Seven and Consider Appointing Two Additional Members.

Keith DeMartini, Finance Director, provided the report.

M/S Mason/M. Medina to adopt a resolution amending the bylaws of the Citizen's Revenue Measure Oversight Committee to increase the number of members from five to seven and consider appointing two additional members. **Motion failed 2-3 with Council Member Davis, Vice Mayor Salazar and Mayor Medina opposed.**

8. COMMENTS FROM COUNCIL MEMBERS

- a. **Linda Mason** - Identify the Options for San Bruno Cable Including a Loan, Market Correction, or No Action

Linda Mason, Council Member asked for staff to present ideas for San Bruno CityNet Services to pay back the general fund for the loans they have received through the years from the annual budget.

- **Marty Medina** – Announced a Second Harvest Food Bank food distribution at Belle Aire Elementary School on June 25, 2020.

9. ADJOURNMENT – The meeting adjourned at 10:43 p.m.

The next Regular City Council Meeting will be held on July 14, 2020 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of August 25, 2020.



Melissa Thurman, CMC
City Clerk



Rico E. Medina
Mayor