



**“The City with a Heart”**

Rico Medina, Mayor  
Michael Salazar, Vice Mayor  
Laura Davis, Councilmember  
Linda Mason, Councilmember  
Marty Medina, Councilmember

**The City Council held a Closed Session meeting on October 13, 2020 at 5:00 p.m. regarding Existing Litigation and a performance evaluation for the City Manager. There were no speakers during public comment and no reportable actions taken. The meeting adjourned at 6:50 p.m.**

## **MINUTES**

### **SAN BRUNO CITY COUNCIL**

**October 13, 2020**

**7:00 p.m.**

#### **1. CALL TO ORDER**

**2. ROLL CALL/PLEDGE OF ALLEGIANCE** – All Council Members were present.

#### **3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

The following member of the public spoke during Public Comment:

- Tom Hamilton – Announced Wreaths Across America day on December 19, 2020.

#### **4. ANNOUNCEMENTS/PRESENTATIONS**

a. Receive Update on *COVID-19* Response Efforts.

**Jennifer Dianos, Assistant to the City Manager**, presented the report.

b. Receive Annual Report from the Traffic Safety & Parking Committee.

**Marco Durazo, Traffic Safety & Parking Committee Chair**, presented the report.

c. Announce Proclamation Declaring October National Bullying Prevention Month in San Bruno.

**Rico Medina, Mayor**, announced the proclamation.

d. Announce Proclamation Celebrating Red Ribbon Week October 23<sup>rd</sup> - 31<sup>st</sup>.

**Rico Medina, Mayor**, announced the presentation.

#### **5. CONSENT CALENDAR**

M/S Davis/ Salazar to approve the Consent Calendar. **Motion carried unanimously by voice vote.**

a. **Accept** Accounts Payable of September 21, 28 and October 5, 2020.

b. **Accept** Payroll of September 13 and September 27, 2020.

c. **Accept** Reconciliation of General Ledger to Bank Reports Dated August 2020.

d. **Approve** the Special and Regular Meeting Minutes for the Meeting of September 22, September 29, September 30, and October 6, 2020.

e. **Adopt** Resolution Accepting the El Camino Real / Angus Avenue Intersection Improvement Project as Complete, Authorizing the filing of Notice of Completion with the San Mateo County Recorder's Office, and Authorizing the Release of the Construction Contract Retention in the Amount of \$13,387.29.

- f. **Adopt** Resolution Authorizing the City Manager to Execute a Five-Year Contract with Eaton Pumps Sales and Service for Annual Water Well Maintenance and Rehabilitation in an Amount Not to Exceed \$200,000 for FY2020-21.
- g. **Adopt** Resolution Approving Revisions to the City's Conflict of Interest Code Appendix.
- h. **Readopt** Urgency Ordinance Establishing a Temporary Moratorium on Evictions for Non-Payment of Rent by Small Business Commercial Tenants Directly Affected by the COVID-19 Pandemic.
- i. **Adopt** a Resolution to Appropriate the LEAP Grant Award funding of \$150,000, consisting of \$70,000 for the focused zoning code update and \$80,000 for the Housing Element update and Authorize the City Manager to Execute an Amendment to the current Agreement for Consultant Services with Good City Company Utilizing Grant Funds to continue preparation of the focused zoning code update in an Amount Not to Exceed \$215,000.
- j. **Adopt** a Resolution authorizing the receipt of Coronavirus Relief Funds from the State of California in the amount of \$561,227 for necessary expenditures incurred due to the public health emergency.

## 6. CONDUCT OF BUSINESS

- a. **Receive** Informational Report on a Revenue Participation Agreement with Walmart.com to Facilitate Economic Development and Additional Sales Taxes for the City of San Bruno.

**Jovan Grogan, City Manager and Marc Zafferano, City Attorney**, presented the report.  
Discussion item only. No motion taken.

- b. **Receive** an Oral Update on the San Bruno Recreation and Aquatic Center Project.

**Jovan Grogan, City Manager**, presented the report, along with **Audree Taylor-Jones, City of San Bruno Project Manager for RAC, Dawn Merkes, Design Project Manager with Group 4 Architects, Lance Solomon, Project Manager with Griffin Structures, Kelly Beggs, Contract Senior Planner with Good City Company and Daheen Maeng, Architect's Job Captain/Project Manager with Group 4 Architect.**

The following member of the public spoke regarding the item:

- Paul Wapensky – Asked questions about the size of the building and the funding for the building.

Discussion item only. No motion taken.

- c. **Appoint** Citizens to Fill Vacancies on Commissions Boards & Committees.

The City Council made the following appointments:

**Paul Rose** was appointed to the Bicycle Pedestrian Advisory Committee, with nominations from Council Members Davis, Salazar and Mayor Medina. This is a full-term seat which will expire on October 31, 2024.

**Chad Keele** was appointed to the Citizens Crime Prevention Committee, with nominations from Council Members Davis, Salazar and Mayor Medina. This is a full-term seat which will expire on October 31, 2024.

**Zidane Mili** was appointed to the Community Preparedness Committee, with nominations from Council Members Davis, Mason and M. Medina. This is a full-term seat which will expire on October 31, 2024.

**Gerard Madden** was appointed to the Planning Commission, with nominations from Council Members Davis, Salazar and Mayor Medina. This is a partial-term seat which will expire on October 31, 2022.

**Rhonda Collins** was appointed to the Traffic, Safety & Parking Commission, with nominations from Council Members Davis, Mason and M. Medina. This is a partial-term seat which will expire on October 31, 2022.

#### 7. COMMENTS FROM COUNCIL MEMBERS

- **Marty Medina** – Requested support for local businesses and stressed the importance of social distancing and mask wearing.
- **Laura Davis** – Announced the Fall Cleanup at the City Hall parking lot on Saturday October 17, 2020.
- **Linda Mason** – Thanked staff for the San Mateo Ave. street closure to help support local restaurants.
- **Michael Salazar** – Announced a San Mateo County Domestic Abuse Hotline at (650) 312-8515 and urged residents in need of assistance to call. Also thanked the San Bruno Fire Department for sending a crew to assist with recent fires in Northern California.
- **Rico Medina** – Announced a USO ribbon cutting he attended at San Francisco International Airport, and spoke regarding a subcommittee meeting on gas safety that he recently attended with Senator Jerry Hill.
- **The City Council** collectively thanked **Darcy Smith, Community and Economic Development Director** for her work in San Bruno and wished her well in her future endeavors.

#### 8. ADJOURNMENT – The meeting adjourned at 9:45 p.m.

The next Regular City Council Meeting will be held on October 27, 2020 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of September 22, 2020.



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Melissa Thurman, CMC  
City Clerk



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Rico E. Medina  
Mayor