



"The City with a Heart"

Rico Medina, Mayor
Marty Medina, Vice Mayor
Tom Hamilton, Councilmember
Linda Mason, Councilmember
Michael Salazar, Councilmember

The City Council held a Closed Session meeting on February 23, 2021 at 6:00 p.m. regarding Public Employee Evaluation: City Attorney. Linda Mason, Councilmember arrived to the meeting at 6:03 p.m. There were no public speakers during public comment and no reportable action was taken during the meeting. The meeting adjourned at 6:46 p.m.

MINUTES

SAN BRUNO CITY COUNCIL

February 23, 2021

7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL/PLEDGE OF ALLEGIANCE – All Council Members were present.
3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public spoke during Public Comment:

- Bo Smith – Spoke regarding a community-sponsored cleanup event.
- Reyna Burgos – Spoke regarding Caltrans lots littered with trash.
- Stephen Seymour – Spoke regarding a community-sponsored cleanup event.
- Sandra Perez-Vargas – Spoke regarding litter throughout San Bruno.
- Nancy Foreman – Spoke with a request for questions asked in Public Comment to be addressed during the meeting.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. Receive Update on COVID-19 Response Efforts.

Jennifer Dianos, Executive Assistant to the City Manager, provided the update.

The following member of the public spoke regarding the update:

- Paul Wapensky – Spoke regarding the Sneath Lane COVID-19 testing center.

5. CONSENT CALENDAR

M/S Hamilton/M. Medina to approve the Consent Calendar. **Motion carried unanimously by roll call vote.**

1. **Accept** Accounts Payable of January 25, 2021.
2. **Accept** Payroll of January 3, 2021.
3. **Approve** the Regular Meeting Minutes for the Special and Regular Meetings of February 9 and 11, 2021.
4. **Waive** Second Reading and Adopt an Ordinance of the City Council of the City of San Bruno Amending and Readopting Title 6 (Public Peace, Morals and Welfare) of the San Bruno Municipal Code and Amending Section 1.04.020.

6. CONDUCT OF BUSINESS

- a. **Accept** the City's Comprehensive Annual Financial Report, the Measure A and W Fund Reports, and the Memorandum on Internal Controls and Required Communications for the Fiscal Year Ended June 30, 2020.

Jovan Grogan, City Manager and Jim Steele, Interim Finance Director, presented the report.

M/S Salazar/M. Medina to accept the City's Comprehensive Annual Financial Report, the Measure A and W Fund Reports, and the Memorandum on Internal Controls and Required Communications for the Fiscal Year Ended June 30, 2020.

- b. **Receive** Mid-Year Financial Update Report for FY2020-21 as of December 31, 2020 and Adopt a Resolution Approving a Second-Quarter Budget Amendment for the FY2020-21 Operating and Capital Budget.

Jovan Grogan, City Manager and Jim Steele, Interim Finance Director, presented the report.

M/S Hamilton/Salazar to receive the Mid-Year Finance Update Report for FY2020-21, as of December 31, 2020 and adopt a resolution approving a Second-Quarter Budget Amendment for the FY2020-21 Operating and Capital Budget. **Motion carried unanimously by voice vote.**

The City Council took a five-minute recess at 9:27 p.m.

The meeting was called back to order at 9:33 p.m.

7. PUBLIC HEARING

- a. **Hold** Public Hearing, Waive First Reading and Introduce an Ordinance to make Amendments to San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning) to amend Chapter 12.76 (Title, Purpose, Etc.), Chapter 12.80 (Definitions), Chapter 12.84 (General Provisions, Conditions, And Exceptions), Chapter 12.88 (Condominiums), Chapter 12.92 (Nonconforming Lots, Structures And Uses), Chapter 12.96 (Establishment And Description Of Districts), Chapter 12.100 (Off-Street Parking And Loading), Chapter 12.108 (Architectural Review Permits), Chapter 12.132 (Public Hearing), and Chapter 12.230 (Affordable Housing Program); to rescind Chapter 12.128 (Time Limit, Renewal and Revocation of Architectural Review Permit, Use Permit, Planned Unit Permit or Variance), Chapter 12.140 (Appeals), and Chapter 12.150 (Transportation System Management ("TSM") Program; to rescind and replace Chapter 12.90 (Accessory Dwelling Units) and Chapter 12.250 (Density Bonuses); add Chapter 12.78 (Zoning Administration) and Chapter 12.280 (Mixed-Use Districts); and to amend the Zoning Map.

Jovan Grogan, City Manager, and Pamela Wu, Community and Economic Development Director, presented the report with **Aaron Aknin, Good City Company Director and Kelly Beggs, Senior Planner, Good City Company.**

Rico Medina, Mayor, opened the public hearing.

The following member of the public spoke during the public hearing:

- Shabina Jalil – Spoke to ask about size limits for accessory dwelling units.

M/S Salazar/Hamilton to close the public hearing. **Motion carried unanimously by roll call vote.**

M/S Salazar/Hamilton to waive the first reading and introduce the ordinance amendments detailed above. **Motion carried unanimously by roll call vote.**

8. COMMENT FROM COUNCIL MEMBERS

a. Linda Mason:

- Request for an update on the status of revenue generating ballot measures approved by voters in the November 2020 Election.

Linda Mason, Councilmember, presented the request.

Jovan Grogan, City Manager, responded that no fund report for the Transient Occupancy Tax ballot measure has been provided by San Mateo County to date, as it took effect in January 2021. City Manager Grogan noted that the cannabis ballot measure in November 2020 did not permit cannabis businesses in San Bruno, thus no revenue had been generated.

- Tom Hamilton – Spoke urging residents to continue practicing social distancing and mask-wearing
- Linda Mason – Spoke requesting an update at a future meeting regarding a letter to Recology.
- Michael Salazar – Spoke regarding the Measure K Oversight Committee, of which he was recently appointed.
- Marty Medina – Spoke regarding a recent Clean San Bruno committee meeting he hosted with Councilmember Hamilton. Vice Mayor Medina also announced an upcoming Second Harvest Food Bank at Belle Aire Elementary School on Thursday February 25, 2021.
- Rico Medina – Welcomed the new Finance Director, Qianyu Sun. Mayor Medina also requested a moment of silence for the 500,000 lives lost due to COVID-19.

8. **ADJOURNMENT** – The meeting adjourned at 10:53 p.m. in memory of the 500,000 lives lost due to COVID-19.

The next Regular City Council Meeting will be held on March 9, 2021 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of March 9, 2021.



Melissa Thurman, CMC
City Clerk



Rico E. Medina
Mayor